



CERTIFICATE IN PROJECT MANAGEMENT

courses4me

Would you like to speak to one of our
course advisors for further information?

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1300 100 008



Certificate in Project Management Develop Industry Skills to Manage Projects

To become a Project Manager, you should learn established and well-trusted project management processes to ensure successful project outcomes.

Don't waste time studying theory-heavy courses. While this course covers all the theory you will need, it also requires the study of real-world project management examples, and teaches you how to think like a Project Manager!

Developing project management skills is valuable. These skills can be applied to all industries and in all sorts of situations. This course is just as relevant to a construction project as it is to managing a new product launch. It is not only suited to someone who has some prior experience or training in management but is also useful as an adjunct to management studies.

Did you know?

Project Management is crucial for achieving success in any project. It is an essential process that helps organizations to plan, execute, control, and monitor projects to ensure that they meet their objectives within the given time, budget, and scope.

About Us

Courses4me is the leader in online education with decades of experience in both public and private education. Our founders have a combined 30 years of expertise in education and training and have joined forces to deliver high-quality, low-cost education to anyone wishing to advance their career.



Accredited by



We are proud to announce that all our courses at Courses4Me are accredited by the International Council for Online Educational Standards (ICOES), a respected global organisation dedicated to ensuring the quality of online education. This prestigious accreditation signifies that Courses4Me has met the rigorous standards set by ICOES, solidifying our reputation for delivering excellence in online education worldwide. We are committed to providing high-quality courses and look forward to welcoming students from around the globe to our accredited programs.

Endorsement from



Quality for Excellence in Education

All online courses offered by Courses4me are fully endorsed by the International Approval and Registration Centre (IARC), a quality control system for education programs and courses in international education. Based in Queensland, Australia, the IARC's Committee Board of accomplished education professionals work to endorse quality education courses in the international market. The IARC endorsement ensures that Courses4me maintains a high level of respect in academic circles within a range of disciplines in Australia and beyond.

Course Overview



Duration / Study Method

The course will take approx. 200 hrs to complete.

The course is done completely online and from the comfort of your home. We offer self-paced learning and direct tutor support for each individual student



Payment Methods

Pay for the course upfront or set up a no-deposit and interest-free payment plan today from only \$25 per week.



Assessments

Includes case studies, quizzes and written assessments, that are marked with personalised feedback. Problem based learning projects working one on one with your tutor.



Support

All students have unlimited access to their very own professional tutor over the phone or via email.



Career Opportunities

By earning this certificate, learners can confidently seek rewarding employment in various organisations, either as a an:

- Project Manager
- Senior Project Manager
- Program Manager
- Portfolio Manager
- Project Management Office (PMO) Manager
- Financial Project Manager
- Construction Project Manager
- Agile Coach
- Consulting

* some career outcomes may require further training and/or qualifications



ACCREDITED BY ICOES AND FULLY ENDORSED BY IARC



NO PRIOR EXPERIENCE OR CERTIFICATION NEEDED



FLEXIBLE PAYMENT PLAN (FROM \$25 PER WEEK)



100% ONLINE, SELF-PACED LEARNING COURSES



Core Modules

Introduction

- Scope and Value of Project Management
- Understanding what project management is
- The Need for Project Management
- The Project Lifecycle
- Project Identification and Initiating Process
- Project Planning
- Project Implementation, Execution and Control
- Project Completion and Evaluation

Project Identification

- Scope and Nature
- Formulating Project Objectives
- Developing a Project Outline
- Assessing a Projects Feasibility
- Feasibility Checklist
- The Identification Test
- Three Types of Risk

Planning Projects

- Planning Heirachy
- Planning Parameters
- Planning Quality
- Developing a Strategy Framework
- Project Breakdown Structure
- Planning Time
- The Gantt Chart
- PERT Charts
- Planning Expense
- Delegating Responsibilities

Implementing a Project

- Introduction
- Implementation
- Controlling Process
- Applying Standards
- Events Control Chart
- Budget Control Chart
- Monitoring Performance
- Evaluating Performance
- Regulating Process

Core Modules

Completion and Evaluation of a Project

- Introduction
- Why is a Closing Phase Necessary
- Declaring Imminent Completion
- Reassignment of Resources
- Considering Project Sustainability
- Project Assessment; Final Report, Performance Reviews
- Appraising the Project
- Why Projects Succeed or Fail

Developing Technical Project Management Skills

- Preparing a Project Proposal
- Proposal Layout
- Drawing Up a Budget
- Constructing a Post Project Appraisal
- Software for Projects; How Project Management Software Works, choosing software
- What Project Management Software Cannot Do

Understanding Leadership Skills

- Scope and Nature of Leadership
- How to Be A Project Leader
- Visibility & Communications Leadership Characteristics
- Leadership Skills
- Improving Leadership Skills
- Giving Directives and Introducing Change
- Orders

Improving Critical Personnel Skills

- Inevitability of Problems
- Common Problems
- Schedule variations
- Changing priorities
- Administration overload
- Deadline Changes
- Cash blow out
- Inappropriate skills
- Role Confusion
- Exhausted Team
- Politics
- Reduced Motivation
- Communication Breakdown

Understanding Leadership Skills

- Development of full documentation for projects



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